

Fire Services Forum 16 October 2009

There will be a meeting of the **Fire Services Forum at 11.00am on Friday 16 October in Room 8.1**, Local Government House, Smith Square, London SW1P 3HZ.

10.00am Group Meetings

Labour Group (Room 8.2) (8th Floor)
Conservative Group (Room 8.1) (8th floor)
Lib Dem Group (7.1) (7th Floor)
Independent Group (7.3) (7th Floor)

Tea and coffee will be provided in Political Group Meetings from 10am.
Lunch will be provided at 12.30pm.

Apologies

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting, so that a substitute can be arranged and catering numbers adjusted, if necessary.

Labour: Aicha Less: 020 7664 3263 email: aicha.less@lga.gov.uk
Conservative: Angela Page: 020 7664 3264 email: angela.page@lga.gov.uk
Liberal Democrat: Evelyn Mark: 020 7664 3235 email: evelyn.mark@lga.gov.uk
Independent: Group Office: 020 7664 3224 email: independent.group@lga.gov.uk

Attendance Sheet

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

Location

A map showing the location of Local Government House is printed on the back cover.

Contact

Paul Johnston (Tel: 020 7664 3031; e-mail: paul.johnston@lga.gov.uk)

Hotels: If you wish to stay overnight in London, discounted hotel rates are available through the Local Government Travel Club (consult your own authority for information). Alternatively, accommodation can be booked through Hotelzon, tel 01962 844004, fax 01962 860974.